

KICK OFF MEETING IN SAN SEBASTIAN (Spain) 18th and 19th May 2017

Wednesday, 17 th May	
<i>Arrival and accommodation of participants in San Sebastian</i>	
Tuesday, 18 th May	
09:00	Arrival of participants. <u>Venue:</u> Talent House, Residence for Researchers. Paseo del Duque de Baena, 42 – 20009, San Sebastian
09:15	Institutional presentation by each regional coordinator (5' each)
10:00	<u>PROJECT MANAGEMENT</u> Presentation by FOMENTO DE SAN SEBASTIAN: <ol style="list-style-type: none"> 1) Grant Agreement and Cooperation agreement 2) Steering Group (SG) Constitution 3) Local Action Stakeholders Groups in every region <i>All partners feedback</i> <ol style="list-style-type: none"> 4) Planning, management, budgeting and deadlines to report
11:30	<u>COMMUNICATION AND DISSEMINATION</u> Presentation by CIT: <ol style="list-style-type: none"> 1) Communication and dissemination Guidelines 2) Poster 3) Website 4) Social Networks 5) Newsletters
13:00	Welcome by the Executive Director of Fomento San Sebastian
14:00	Lunch
15:30	Study visits. Departure point:
15:30 -18:00	
18:30	Free time for participants
20:30	Partner's official dinner. RESTAURANT

Friday, 19 th May	
09:00	<p>Arrival of participants. <u>Venue:</u> Talent House, Residence for Researchers. Paseo del Duque de Baena, 42 – 20009, San Sebastian</p>
9:15	<p><u>EXCHANGE OF EXPERIENCES</u></p> <p>Presentation by FOMENTO SAN SEBASTIAN:</p> <ul style="list-style-type: none"> - Objective and methodology of the SWOT analysis (report carried out by every region to allow identification of the specific gaps to be addressed by the policies regarding the delivery of innovation in regional innovation chains. - Debate and approval of the template to collect information: sampling, target groups, tasks to be developed and deadlines
11:00	<p><u>NEXT EXCHANGE OF EXPERIENCES EVENT (Portugal) – June</u></p> <p>Presentation by FOMENTO and ADRAVE:</p> <ol style="list-style-type: none"> 1) Dates and foreseen agenda for the next exchange of experiences event <ul style="list-style-type: none"> - <i>Workshop “Public Sector as Orchestrator of ecosystems of innovation and Smart Specialisation”</i> - <i>Best practices to be presented</i> - <i>Study Visit</i> <p>Tasks to be developed</p>
13:00	End of the meeting